

Withdrawal Form & Checklist

Braswell High School

Parents: Please fill out form and return along with photo ID to the Registrar's office in the Student Center.



Please be advised that you have 3 days to enroll in another school after you withdraw from our campus. Your new school will need to request your records via fax or Texas Records Exchange System (TRES). If we do not receive a request for records or verification of enrollment (VOE) from your new school within 3 days, a truancy case may be filed in court against the student and parent/guardian.

Respectfully,
Lesli Guajardo
Principal
Ray Braswell High School

Parent/Guardian Signature: _____ Date: _____

While my child was a student at Braswell High School, textbooks, classroom books, library books, school id's, uniforms and other school property may have been checked out to him/her. I understand that I am responsible for returning these items or paying to have them replaced if they were lost or stolen while in my child's possession. Additionally, if my child owes fees for a club or until all items/fines/fees are returned or cleared.

PAYMENTS MUST BE IN THE FORM OF CASH OR MONEY ORDERS ONLY

Student Name: _____ ID #: _____

Parent/Guardian Name: _____

Name of New School (city & state): _____

OFFICE USE ONLY

☐ Photo ID

☐ Bookkeeper

☐ Library books _____

☐ Athletics

☐ Band/orchestra/choir

☐ Text books _____

☐ ROTC

☐ Credit Recovery _____